

# **NEW DISMISSAL PARKING PROCEDURES**

## **Effective Monday, March 16, 2015**

Dear Parents:

We have been having serious traffic problems during dismissal time. In order to make things run more smoothly we will be changing our pick-up procedures. Please see below:

1. Pick up in the front entrance: Grade K, 1 and 2 students and their older siblings only. They will wait in a designated area in front of the school. Students will continue to be dismissed at the primary wing.
2. Pick up in the parking lot pick-up area: Grade 3, 4 and 5 students who do not have younger siblings.
3. If you are in the pick-up line in the front of the school or in the parking lot area your car should never be left unattended.
4. If you need to get out of your car for pick up you must park in an official parking spot in the parking lot. Your car will be ticketed if it is parked in an illegal parking spot.

If you have any questions, please let me know. Thank you for following the new parking procedures which help with keeping staff and family safe.

Patti Mattera  
Principal